



GAIL (INDIA) LIMITED
CORPORATE HR DEPARTMENT

INTER OFFICE MEMO

No.CO/HR/Pol/P-102

14th October 2008

From :

Corporate HR - Emp. Relations & Policy Group
New Delhi

To :

HR and F&A Incharges of Work Centres/
Zonal Offices

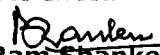
**Subject : Credit facility for Indoor treatment undertaken in empanelled hospitals
in terms of Post Retirement Medical Scheme**

This has reference to Corporate HR Circular of even number dated 9th May 2008, notifying revision of various benefits admissible to superannuated employees in terms of Post Retirement Medical Scheme (PRMS). In terms of revised PRMS, reimbursement of Indoor treatment at empanelled hospitals is admissible as per actuals. However, if treatment is taken at non-empanelled hospital, reimbursement is admissible limited to rates of Sir Ganga Ram Hospital, New Delhi.

Requests have been received from superannuated employees for allowing them credit facility from GAIL for taking Indoor treatment in an empanelled hospital, as is being allowed to serving employees of the Company.

The issue has been examined by Corporate HR Department in the context of the fact that in case of hospitalisation, superannuated employees are required to incur substantial amount of expenses towards Security Deposit as well as treatment. With a view to facilitate superannuated employees in undertaking treatment in empanelled hospitals, it has been decided to allow them credit facility for undertaking Indoor medical treatment in GAIL empanelled hospitals. However, GAIL will bear only the expenses limited to entitlement and admissibility of superannuated employee. Excess payment, if any, will be recovered by the concerned empanelled hospital directly from the superannuated employee. An arrangement to this effect may be tied up with the concerned empanelled hospitals at each Work Centre.

This issues with the approval of Competent Authority and will have immediate effect.


(Ram Shanker)
Chief Manager (HR)
14.10.08

Copy to

1. HODs at Corporate Office
2. OICs of Work Centres/ Zonal Offices
3. DGM (HR - Employee Services and Administration), Corporate Office
4. Notice Boards