



**GAIL (INDIA) LIMITED
CORPORATE C&P DEPT.**

Annexure: 5

VEDNOR PORTAL, SPARSH – ONBOARDING / ACCOUNT REGISTRATION TEMPLATE

As a part of development strategy of 'SPARSH' Portal, GAIL would be providing access to valued vendors to SPARSH Portal before GO LIVE for familiarisation / socialisation. During the socialization of 'SPARSH', you could able to log in to system, take a look and feel of the portal and also ingest sample copy of digitally signed PDF documents i.e. Invoice & Credit Note (PO based and Non-PO based) , Advance request & Retention Release request. PO data appearing on SPARSH portal during the familiarisation / socialisation phase is purely a test data provided to you just for look and feel of the portal. You should consider the same only for the purpose of familiarisation and not for the purpose of claiming the payment against submitted invoice through SPARSH portal. Such initiative of involvement of esteemed vendor in advance stage of SPASH development is to seek your inputs and support for smoother roll out of SPARSH Portal in production environment.

You will receive initial on boarding email from GAIL to your email ID maintained SAP Vendor Master of GAIL with registration link of the SPARSH portal. Below is an example email format. If you want to correct your email ID, please contact EIC of your Purchase order. Below text/email shall be sent by GAIL from 27th February 2023. It may be possible/happen that, below request may be received in your spam inbox. However in case of any issues in receiving emails, may please contact your Engineer In charge (EIC) or local C&P dealing officer.:

*We've received a request to register your account on Flipper.
Your Login ID - << Your Email maintained in Vendor Master of GAIL eg. engg@gmail.com>> and
initial Password is: <<Temporary Password eg. Abcd#\$123>>
Please use the following link to register your Account
Copy able link: <<Link eg. https://sparsha.gail.co.in/flipper/#/login>>
Please note: This link is valid for 7 days and can be used once. Do not share this with anyone!*

Regards,



You will receive above request at the time Socialisation of SPARSH before GO LIVE before in testing environment and also after GO LIVE of SPARSH in production environment. Communication for GO LIVE of Portal shall be informed separately. However GAIL has planned GO LIVE of VIM system & SPARSH Portal on 1st April 2023.

Other details such End User Manual, FAQs and Presentation on utilisation of Portal is attached with this communication and also available on SPARSH Portal on GO LIVE.

For any clarifications or queries, you can also write to us on cnpd@gail.co.in,

Thanks and Regards,

Corporate C&P Team
GAIL, Delhi